



Facility Rental Policy & Information (Summer & Winter)

This document outlines the policies and information that apply to facility rentals at Mount Sima in both summer and winter seasons. It is intended to help you plan your event and understand how we operate. Specific rental fees, dates, times, and included services will be confirmed in your individual quote.

1. Seasonal Operations

Mount Sima operates as a year-round mountain venue, with different activities, spaces, and services available in summer and winter.

- **Winter season** typically includes ski and snowboard operations, chairlift service, and winter-specific facilities.
- **Summer season** typically includes mountain biking, hiking, scenic chairlift rides (when offered), and summer-specific facilities.

Seasonal operating dates, hours, and available services vary each year based on weather, snow conditions, staffing, and operational considerations. Mount Sima will confirm seasonal availability and operating windows at the time of booking.

2. Weather and Alternate Space

Mountain weather is variable and may change quickly in any season. In the event of inclement weather, Mount Sima may relocate your event or parts of your event to an indoor alternate space, such as the Mountain Top Cabin or the Last Run Lounge, subject to availability.

Mount Sima will determine whether weather or mountain conditions require a change of space or modification to operations, acting reasonably and with guest safety as the first priority. Delays requested by the client or caused by weather conditions may result in additional labour or operational charges.

Clients and guests are responsible for dressing appropriately for mountain conditions in all seasons, including suitable footwear, outerwear, and sun or cold protection as needed. In the event of severe weather, including lightning, storm conditions, or heavy rain or snow that makes chairlift operation



unsafe, Mount Sima may suspend lift access. If chairlift service cannot be provided for safety reasons, any applicable chairlift fees will be adjusted or refunded as outlined in your quote.

A mountain-top event is otherwise considered a rain-or-shine event in all seasons. Weather alone does not entitle the client to cancel the event unless Mount Sima determines that conditions make lift operations or guest safety unsafe. If Mount Sima cannot operate the lift by the event start time, Mount Sima will make reasonable efforts to provide an alternate space solution on the premises, subject to availability.

3. Venue Access, Setup, and Teardown

All event access times, setup periods, teardown periods, and rented areas will be confirmed in your quote or booking confirmation. Additional setup or teardown time requested before or after the contracted event period is subject to availability and will be billed.

Any deliveries, vendor access, or early entry must be arranged in advance with Mount Sima staff. Requests for additional setup time should be submitted at least 30 days before the event, and Mount Sima will make reasonable efforts to accommodate them.

Tent setup and teardown may be completed by Mount Sima staff only and will be charged at two staff hours per tent, unless otherwise stated in your quote.

Personal vehicles may only be used on the mountain with prior written authorization from Mount Sima, signed waivers from each driver, and only for the transport of approved decorations or event materials. Personal ATVs are not permitted on Mount Sima property. In winter, additional restrictions may apply due to snow, ice, and parking limitations.

4. Decorations and Event Materials

The client is responsible for supplying, setting up, and removing all decorations and personal event items unless otherwise agreed in writing.

Nothing may be affixed to walls, floors, ceilings, furniture, or fixtures using nails, staples, tape, adhesives, or any other fastening material without prior written approval from Mount Sima.

Confetti, rice, flower petals, glitter, or similar materials are not permitted anywhere on the premises.



All decorations and event materials must be removed from the property at the conclusion of the event unless otherwise approved in writing. Leftover food, beverages, rental items, and personal property may not be left on site after the event.

5. Vendors and Event Planning

Mount Sima does not provide event planning services or day-of coordination unless specifically included in writing.

The client is solely responsible for booking and managing all third-party vendors, including but not limited to musicians, photographers, florists, caterers, transportation providers, and rental suppliers.

All vendor deliveries, setup times, and access requirements must be coordinated in advance with Mount Sima staff. The client is responsible for ensuring that all vendors comply with Mount Sima policies, site restrictions, and applicable laws and regulations.

Mount Sima does not provide table configurations, white linens, napkins, dinnerware, or similar event furnishings unless specifically listed in your quote.

6. Sound, Lighting, and Technical Requirements

Any audio equipment, lighting, generators, or other technical equipment brought onto the premises by the client or its vendors must be approved by Mount Sima in advance.

The client must disclose all technical requirements at the time of booking so Mount Sima can confirm compatibility, available power supply, and operational limitations. Additional charges may apply for power use, technical support, or special setup requirements.

7. Food and Beverage

All food and beverage services must comply with applicable health regulations and Yukon liquor laws. The client is responsible for ensuring that any outside food or beverage brought onto the premises complies with all legal and regulatory requirements.



No liquor service is permitted after 1:00 a.m., and guests must vacate banquet rooms no later than 30 minutes after last call.

Any leftover food or beverage must be removed from the property at the end of the event unless otherwise approved by Mount Sima.

Applicable taxes, including 5% GST, will be added to beverage charges, labour charges, service charges, and room rentals.

8. Chairlift Use and Safety (When Offered)

Where chairlift access is included or offered as part of your rental, all guests must arrive at least 90 minutes before the scheduled lift loading time to allow for safety orientation and controlled loading and unloading procedures.

Mount Sima staff may stop the chairlift as needed for guest loading and unloading. Toddlers and children may ride only when accompanied by a responsible adult, subject to Mount Sima's safety requirements.

All guests using the chairlift must wear appropriate clothing and footwear suitable for mountain conditions and safe loading and unloading. In winter, this includes warm layers, gloves, and appropriate winter footwear. In summer, guests should be prepared for sun, wind, and cooler temperatures at elevation. Guests are encouraged to bring blankets or protective coverings, as grease or residue may occasionally transfer from lift equipment.

Mount Sima reserves the right to suspend or cancel chairlift operations at any time if weather, lightning, mechanical conditions, or other safety concerns make operation unsafe. This applies in both summer and winter. In such cases, Mount Sima will make reasonable efforts to provide an alternate space solution on the premises. Refunds, if any, will be limited to chairlift fees not provided.

9. Seasonal Activities and Trail Use

Depending on the season and your booking, your event may include access to trails or activity areas such as ski runs, snowshoe routes, or mountain bike trails.



- In **winter**, trail and slope access is subject to ski area operations, grooming schedules, and avalanche control work. Certain areas may be closed without notice for safety or operational reasons.
- In **summer**, trail access is subject to trail conditions, maintenance, and any active construction or land management work. Certain trails may be closed or restricted without notice for safety or environmental reasons.

The client and guests must follow all posted signs, trail markings, and staff instructions. Mount Sima may restrict or modify trail access at any time for safety, operational, or environmental reasons.

10. Damage, Liability, and Conduct

The client is responsible for any loss of or damage to Mount Sima property, including buildings, furniture, equipment, fixtures, and decor, caused by the client, the client's guests, or the client's vendors. Any such damage will be billed to the client at repair or replacement cost.

Mount Sima is not responsible for any loss of, theft of, or damage to personal property or rented equipment belonging to the client, guests, or vendors before, during, or after the event.

Mount Sima reserves the right to inspect and monitor all events and to suspend or discontinue services if Mount Sima policies, safety rules, or applicable laws are violated. If services are suspended or discontinued for cause, the client remains responsible for all amounts owing under the booking.

11. Quotes, Booking, and Final Charges

Mount Sima will prepare a quote following a site visit and/or completion of a client intake form. All quoted prices are estimates based on the information provided by the client at the time of quoting.

To confirm the booking, the client must pay the deposit. The dates will remain available until the deposit has been paid. Your quote will remain valid for 60 days from the date you receive it.

Following the event, Mount Sima will prepare a final summary of actual rental times, labour, equipment, and additional charges. A final invoice will then be issued by Accounting.



12. Payment Terms

A non-refundable deposit (as specified in your quote) is required to secure your event date. The deposit becomes non-refundable 72 hours after the booking confirmation is signed.

Cancellation requests must be submitted in writing at least 60 days before the event date. If the client cancels fewer than 60 days before the event, Mount Sima reserves the right to retain all amounts paid and charge for committed costs, staffing, rentals, or non-recoverable expenses already incurred.

Payment of all invoices is due within 30 days of the invoice date. Overdue accounts are subject to interest at 2% per month, charged after 30 days and every 30 days thereafter until paid in full.

Mount Sima may require a valid credit card on file. If any invoice remains unpaid after 30 days, Mount Sima may charge the outstanding balance to the credit card on file. If payment cannot be processed, interest charges will continue to apply.

13. Acceptance

By proceeding with a booking at Mount Sima, the client confirms that they have read, understood, and agreed to comply with these Facility Rental Policy & Information terms for both summer and winter operations.